



# Wesley United Methodist Church of Austin

## Facility Rental Rates & Info

July 2022

**I. This is an agreement** between Wesley UMC, including its officers, agents, and representatives (hereafter referred to as “Wesley”), \_\_\_\_\_ and Renter \_\_\_\_\_, (hereafter referred to as “User”).

### **A. Wesley and User agree as follows:**

1. User desires to rent Wesley facilities as noted below and promises to pay for this rental in accordance with the terms of this agreement.
2. User will circle the portion of the contract relating to their inquiry.
3. The entire agreement is subject to the terms contained within this seven-page agreement.

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## II. **GENERAL USE** (all events other than weddings and funerals)

### A. **SANCTUARY (seats ~450)**

1. Church Members • \$150/hr w/two-hour minimum,  
(requires \$150 Dep)
2. Non-Church Members • \$300/hr w/two-hour minimum,  
(requires \$300 deposit)

### B. **OFFICE COMPLEX MEETING ROOM (seats ~50)**

1. Church Members • \$25/hr w/two hour minimum,  
(requires \$50 deposit)
2. Non-Church Members • \$50/hr w/two hour minimum,  
(requires \$100 deposit)

### C. **FELLOWSHIP HALL (seats ~100)**

1. Church Members • \$150/hr w/two hour minimum,  
(requires \$200 deposit)
2. Non-Church Members • \$300/hr w/two hour minimum,  
(requires \$200 deposit)

### D. **KITCHEN**

1. Church Members • \$100/hr w/two-hour minimum  
(requires \$100 Deposit)
2. Non-Church Members • \$200/hr w/two-hour minimum  
(requires \$200 deposit)

### III. WEDDINGS

#### A. “WEDDED BLISS PACKAGE” • \$2150 (Requires \$500 Deposit)

1. SANCTUARY • \$700
2. RECEPTION SPACE • \$650 (four hours max)
3. WEDDING REHEARSAL FEE • \$200
4. MINISTER FEE • \$250
5. ON-SITE PERSONNEL • \$350 (Staff Liason & Custodial Services, etc)

#### B. “I DO” PACKAGE • \$1600 (Requires \$650 Deposit)

1. SANCTUARY • \$700
2. RECEPTION SPACE • \$350 (two hours max)
3. WEDDING REHEARSAL FEE • \$200
4. ON-SITE PERSONNEL • \$350 (Staff Liason & Custodial Services, etc)

#### C. “GOING TO THE CHAPEL” PACKAGE • \$1000 (\$650 Deposit)

1. SANCTUARY • \$700
2. ON-SITE PERSONNEL • \$300 (Staff Liason & Custodial Services, etc)

#### D. “SAY YES” PACKAGE • \$650 (Requires \$500 Deposit)

1. SANCTUARY • \$500
2. ON-SITE PERSONNEL • \$150 (Staff Liason & Custodial Services, etc)

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## **IV. FUNERALS**

### **A. SANCTUARY (seats ~450 • Includes Sexton)**

1. Church Members • No Charge
2. Non-Church Members • \$200/hr w/two-hour minimum,  
(requires \$200 deposit)

### **B. FELLOWSHIP HALL (seats ~100)**

1. Church Members • No Charge
2. Non-Church Members • \$175/hr w/two-hour minimum,  
(requires \$200 deposit)

### **C. FELLOWSHIP HALL AND KITCHEN (seats ~100)**

1. Church Members • No Charge
2. Non-Church Members • \$250/hr w/two-hour minimum,  
(requires \$200 deposit)

### **D. CHOIR AND ORCHESTRA**

1. Church Members • No Charge
2. Non-Church Members • \$250/hr w/two-hour minimum,  
(requires \$200 deposit)
3. Renters are invited to provide their own singers and musicians, however this will require the rental of the Wesley Media Team (See “V”)

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## **V. WESLEY MEDIA**

If your event requires the use of Wesley's fully digital Multimedia facilities, our diligent media team is eager to maximize any audio/video content you may wish to present and/or produce.

Larger events may require two operators, but smaller events may only need one. Wesley charges \$150/hr for a single operator, and \$300 for two. The clock starts when the Media Booth is powered up, and stops when its powered down. Professional post-production is also offered for \$100/hr.

Wesley's Media Director spent decades as a west coast recording engineer and video producer, so you'll have a pro at the helm. If you need to create audio or video content, contact us right away...we're surprisingly affordable.

## **VI. WESLEY MEDIA cont'd**

### **A. VIDEO**

1. We maintain five, Ultra High Definition/4K Cameras which produce video FOUR TIMES as sharp as the standard 1080 HD in your home.
2. We use professional, Broadcast Quality switching tools and can live-stream in 4K!
3. In addition to livestreaming to multiple platforms simultaneously, we also deliver content on BluRay Disc, DVD, CD, or as digital files on a zip drive...you pick!

4. Wesley Media can produce your video in house or out in the field. From weddings to quinceaneras, from funerals to community gatherings we do it all.

## **B. AUDIO**

1. Our professional, 32-channel mix desk delivers crisp, clean, digital audio to multiple platforms simultaneously...both In-House & On-Line!
2. House sound features QSC amps and JBL speaker arrays for state-of-the art sound throughout the sanctuary.

## **C. GRAPHICS**

1. We are blessed with three-professional level Graphic Artists on our team and look forward to producing the most compelling art possible to promote your event. Be it print, stream, or broadcast, count on Wesley to deliver.

## **NOTES:**

**This Contract Between Wesley and User is Signed on This Date:**

**(month/day/year)**\_\_\_\_\_

**Wesley:**\_\_\_\_\_

**User:**\_\_\_\_\_

**Terms**

1. Deposits are due at the time the event is booked with the Wesley event coordinator.
2. No event is reserved unless the applicable deposit is timely paid and the date agreed upon in writing by the Wesley event coordinator. A confirming letter shall be provided by the coordinator once reserved. Your event is not reserved until you have received this confirming letter.
3. Any remaining balances are due as follows:
  - A. Other than funeral balances, any balance remaining after deposit payment is due 10 business days prior to the event. The confirming letter shall state the exact date this payment is due.
  - B. Funeral balances are due the day before the funeral.
  - C. Events are canceled in the event remaining balances are not timely paid.
  - D. Events that are canceled as a result of unpaid balances will be subject to a \$100 administrative fee which must be paid at the time the event is re-calendared.
4. All deposits are non-refundable. Event cancellations shall result in the forfeiture of the deposit.

5. Indemnity In consideration of the use of the Wesley facilities, the renter agrees to indemnify defend and hold Wesley (including its officers, agents, and representatives) harmless from any claim or liability related in any way to the Event that is scheduled. This indemnity includes any claim for property damage, personal injury (including death), or other damage even if caused in whole or in part by the negligence of Wesley (including its officers, agents, and representatives). The renter agrees to inspect the property prior to the event and has not been provided any representation by Wesley (including its officers, agents, and representatives) as to the safety of any aspect of the facility provided.
6. Wesley (including its officers, agents, and representatives) make no representation or provide any warranty (including any implied warranty) as to the adequacy or fitness of the Facility provided. The renter agrees to inspect the property prior to the event and rely solely upon their own judgment in this regard and has not been provided any warranty or representation by Wesley.
7. This agreement is the sole agreement between Wesley and the renter and supercedes any prior agreement. No subsequent agreement shall be effective unless in writing and signed by both parties.