

# Wesley United Methodist Church

1164 San Bernard Street, Austin, Texas 78702

[www.wesleyunited.org](http://www.wesleyunited.org)

**Job Title: Church Custodian/Sexton**

**Part Time Position: 16 – 20 hrs per week, \$10-\$15/hr commensurate with experience**

**Job Objective:** To serve Wesley UMC through maintaining clean, safe facilities and providing assistance to the congregation for access to and use of the facilities.

**Accountability:** The Custodian reports to the Senior Pastor

## **Essential Duties and Responsibilities:**

- Operate the mechanical systems of the facilities, including but not limited to:
  - ✓ Cooling, heating, sprinkler, security and elevator
- Light cleaning of interior of all buildings as a supplement to cleaning service, trash removal
- Event set up and take down as required
- Monitor building security
- Assist handicap members access facilities

## **Required Qualifications:**

- A High School Diploma or GED equivalent
- Experience with building maintenance, operation of mechanical systems/equipment and professional cleaning

## **Essential Physical Requirements:**

- Physical mobility, which includes climbing steps, etc.
- Ability to reach and bend, and push/pull or lift objects up to 50 pounds.
- Ability to assist others (support and/or lift) that have trouble or cannot walk on their own
- Ability to work outside in all weather conditions
- Ability to perform manipulative skills such as using controls and levers, operating light and heavy equipment, operating a motor vehicle.

## **Preferred Experience and Skills:**

- Experience working with church/service organizations or working in non-profit environments
- Self-motivated and proactive

**To Request Application: Contact Wesley United Methodist Church 512.478.7007 or [thedeskofwesley1164@gmail.com](mailto:thedeskofwesley1164@gmail.com)**

*Employment subject to passing a drug screening and background check; Wesley UMC is an equal opportunity employer*